

## Check List for Inspections of Manufacturer & Retailers of Packaged Commodity

1.	Date of inspection	
2.	Name and Address of Firm/ Establishment/Shop	
	Name of the Trade	
	Name and Address of the Owner/Trader	
	Mobile No.	
3.	Name and address of the Person present	
4.	Details of mandatory declarations on packages:-	
	• Name and address of Manufacturer/ packer	
	• Common/Generic name of commodity	
	• Month and Year of packing	
	• Maximum Retail Price (inclusive of all taxes)	
	• Net Content of Commodity	
	• Details of dimensions, where sizes of commodity are important	
	• Name and address of person/office of customer care, tel. no. and e-mail, if available	
5.	Status of charging of price more than MRP	
6.	As per the 'net content' checking of Man./Packer's premises following the prescribed process-	
	• Declared net content of the commodity	
	• Number of sample packs taken	
	• Maximum Permissible Error (mpe)	
	• Average Net content found	
	• Number of packages with error in deficiency more than mpe	
7.	Net content found as against the declared net content, on checking in retailers end	
8.	Status of weighing facility available with traders covered u/r 18(7) of PCR 2011 or LPG Hawkers	
9.	Apart from above, any other irregularity found, description thereof	
10.	No. and date of Seizure memo issued in respect of irregularity found	